



FACILITIES REOPENING PLAN

OUR VISION

Campus Recreation provides a diverse and intentional recreation program in a safe, inclusive, and accessible environment which enhances the social, mental, and physical well-being of the entire University community. As we prepare to reopen the environments where recreation activities occur, we recognize that our success is bigger than us. Successfully and safely resuming operations during an active pandemic will require the involvement of the entire community that makes Campus Recreation impactful – our employees and patrons. Our vision for this endeavor captures the spirit of our mission and the community we will empower to make our reentry successful:

To work as a team of employees and patrons to safely reopen Campus Recreation facilities and programs by implementing clear, direct, and specific policies, procedures and training.

COMMUNICATION

In surveys sent to our employees and patrons, it is apparent that clear communication about our reopening timeline and related policies and procedures is vital. Subsequently, we have developed a message that will serve as the foundation for our communication related to our reopening plan. This message also embodies importance of teamwork highlighted in our vision. The specific message that will accompany all our reopening communication is as follows:

Carolina together, we can stay active.

STRATEGY

Our strategy is rooted in the ultimate desire for everyone involved in the reopening plan. We want everyone to be safe; therefore, our strategy is **SAFE**:

- **Social/Physical Distancing**
- **Access to Opportunities**
- **Follow the Policies**
- **Engage with Caution**

We provided more information about each component of the strategy below.

SOCIAL/PHYSICAL DISTANCING

1. All equipment will be spaced 6 - 10 feet apart in our facilities. Whenever this is not possible, we will make certain pieces inaccessible to ensure proper social distancing.
2. Employees and patrons will be expected to maintain at least 6 feet of distance from others while using our facilities.

ACCESS TO OPPORTUNITIES

1. 2-hour intervals will be available for reservation in our facilities at <https://stayactive.unc.edu/>.
 - a. The total reservations allowed will coincide with the established capacity for the facility.
 - b. Reservations will be available 48 hours in advance.
2. Patrons must make a reservation prior to using our facilities.
3. Patrons must show up before the end of the first hour of the workout interval.
 - a. Upon arrival, patrons will be asked to show proof of completing the [EHS COVID-19 Self-Assessment](#). The proof of completion must be timestamped and include the date of the reservation.
 - b. Patrons who do not show by the end of the first hour of the reservation will be considered a “no-show.”
 - c. After 2 “no-shows,” a patron will lose reservation privileges for one week.

FOLLOW THE POLICIES

1. Employees and patrons must wear a mask or face shield under the following circumstances, unless an exception is noted:
 - a. They are or may be within 6 feet of another person.
 - b. They are inside of our facility and not actively engaged in physical activity.
 - c. They are behind a plastic shield and will not be within 6 feet of another person.

An exemption to the mask wearing community standard will not typically be considered to be a reasonable accommodation. Individuals with a disability or health condition that prevents them from safely wearing a face mask may seek alternative accommodations through the [Equal Opportunity and Compliance Office](#) (faculty and staff) or [Accessibility Resources and Service](#) (students).
2. Employees and patrons will be encouraged to practice cleaning and hygiene while in our facilities.
 - a. Our general requirement for hygiene is hand washing with soap and water for 20 seconds or using hand sanitizer.
 - b. Employees must wash hands immediately upon reporting for work, after contact with individuals, after performing cleaning and disinfecting activities, and frequently throughout scheduled shifts.
 - c. Patrons will be encouraged to wash hands frequently throughout their time in our facilities, especially after using the equipment.
 - d. Patrons must use hand sanitizer at the entrance to our facilities and will be encouraged to use it when entering or exiting the activity areas.
 - e. Patrons and employees will be expected to use tissues for proper cough and sneeze hygiene.
 - f. Patrons and employees will wipe and disinfect equipment throughout the reservations. Patrons will be advised to wipe the high contact points following usage of the equipment, while employees will engage in a more detailed process outlined in [cleaning procedures](#).
3. Employees will uphold, and patrons will be expected to abide by, the established occupancies for spaces within our facilities. Max capacities will not surpass those cited in the Interim Guidance for Indoor Fitness Centers and Gym Setting published by the NC Department of Health and Human Services.

4. Employees and patrons will be encouraged to self-monitor symptoms such as fever, cough, or shortness of breath. If these symptoms are present, employees and patrons will be required to refrain from using our facilities until:
 - a. They have no fever for at least 72 hours since recovery (without the use of fever-reducing medicine), and
 - b. Other symptoms have improved, and
 - c. At least 14 days have passed since the first symptoms.

5. After the first willful noncompliance with our policies, the following consequences will be imposed:
 - a. Patrons will lose access privileges for the remainder of the semester.
 - b. A group's reservations will be canceled for the remainder of the semester.
 - c. Employees will be suspended without pay for the remainder of the semester.

ENGAGE WITH CAUTION

Since access to indoor recreation facilities has been prohibited during the pandemic, patrons will be encouraged to engage in physical activity with caution. This includes monitoring their own workout intensity, taking breaks as needed, and setting realistic goals for their return to exercising.

ASSESSMENT

Assessment is a critical piece of our reopening plan. We will periodically check the following metrics to determine if it is safe to keep our facilities open.

1. Positive COVID-19 tests for our employees, patrons, and larger University community.
 - a. State of NC / Local Government: Return to Phase 2 or Phase 1
 - b. University: Implementation of remote instruction only
 - c. Campus Rec: Inability to staff facilities with the minimum number of employees required to enforce policies / clean and sanitize listed below:

FACILITY	MIN. EMPLOYEES / SHIFT
Fetzer Hall / Woollen Gym	4
Rams Head Recreation Center	5
Student Recreation Center	3

2. Our ability to clean and sanitize facilities according to the established schedule.
 - a. Ability to maintain at least a two-week supply (or enough to last through the delivery timeline of new supplies) of cleaning and sanitizing materials.
 - b. Ability to staff facilities with the minimum number of employees listed in 1c.

3. Overall impression of safety, cleanliness, and our reservation system noted by our [employees](#) and [patrons](#) in surveys.
 - a. The survey will be sent two weeks after reopening our facilities.
 - b. The survey will be sent monthly thereafter.
 - c. The survey will also be included as a link within a standard shift report that will be available in Connect2.



LOGISTICS

The following sections contain more defined details about the policies and procedures mentioned on previous pages.

TIMELINE & HOURS

STAGE 1 (TBD, 2 WEEKS)

Rams Head Recreation Center

1. **Access:** Student, employee, and family members will have access to the facility.
2. **Activities:** Cardio, flexibility, and strength training; Fitness and Climbing Programs
1. **Availability:** The hours of operation are listed below.

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	11 am – 1 pm	Workout		
2	1 – 2 pm	Clean		
3	2 – 4 pm	Workout	12 – 2 pm	Workout
4	4 – 5 pm	Clean	2 – 3 pm	Clean
5	5 – 7 pm	Workout	3 – 5 pm	Workout
6	7 – 8 pm	Clean	5 – 6 pm	Clean

STAGE 2 (TBD, 2 WEEKS)

Rams Head Recreation Center

1. **Access:** Student, employee, and family members will have access to the facility.
2. **Activities:** Cardio, flexibility, and strength training; Fitness and Climbing Programs
- Availability:** The hours of operation are listed below.

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 11 am	Workout		
2	11 am – 12 pm	Clean		
3	12 – 2 pm	Workout	12 – 2 pm	Workout
4	2 – 3 pm	Clean	2 – 3 pm	Clean
5	3 – 5 pm	Workout	3 – 5 pm	Workout
6	5 – 6 pm	Clean	5 – 6 pm	Clean
7	6 – 8 pm	Workout	6 – 8 pm	Workout
8	8 – 9 pm	Clean	8 – 9 pm	Clean

STAGE 3 (TBD, REMAINDER OF SEMESTER)

Rams Head Recreation Center

1. **Access:** Student, employee, and family members will have access to the facility.
2. **Activities:** Cardio, flexibility, and strength training; Fitness and Climbing Programs
3. **Availability:** The hours of operation are listed below.

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 11 am	Workout		
2	11 am – 12 pm	Clean		
3	12 – 2 pm	Workout	12 – 2 pm	Workout
4	2 – 3 pm	Clean	2 – 3 pm	Clean
5	3 – 5 pm	Workout	3 – 5 pm	Workout
6	5 – 6 pm	Clean	5 – 6 pm	Clean
7	6 – 8 pm	Workout	6 – 8 pm	Workout
8	8 – 9 pm	Clean	8 – 9 pm	Clean
9	9 – 11 pm	Workout		
10	11 pm – 12 am	Clean		

Student Recreation Center

1. **Access:** Student, employee, and family members will have access to the facility.
2. **Activities:** Cardio, flexibility, and strength training; Fitness Programs
3. **Availability:** The hours of operation are listed below.

BLOCK	MON – THU	PURPOSE	FRI	PURPOSE	SAT	PURPOSE	SUN	PURPOSE
1	9 – 10 am	Clean	9 – 10 am	Clean				
2	10 am – 12 pm	Workout	10 am – 12 pm	Workout				
3	12 – 1 pm	Clean	12 – 1 pm	Clean	12 – 1 pm	Clean	12 – 1 pm	Clean
4	1 – 3 pm	Workout	1 – 3 pm	Workout	1 – 3 pm	Workout	1 – 3 pm	Workout
5	3 – 4 pm	Clean	3 – 4 pm	Clean	3 – 4 pm	Clean	3 – 4 pm	Clean
6	4 – 6 pm	Workout	4 – 6 pm	Workout	4 – 6 pm	Workout	4 – 6 pm	Workout
7	6 – 7 pm	Clean	6 – 7 pm	Clean				
8	7 – 9 pm	Workout	7 – 9 pm	Workout				

Fetzer Hall: Gym A, Gym B, and Gym C

1. **Access:** Campus Recreation Sport Clubs
2. **Activities:** Club practices
3. **Availability: Monday – Thursday: 5 – 10 pm**

Woollen Gym Basketball Courts

1. **Access:** Varsity Athletic Teams
2. **Activities:** Team practices
3. **Availability:** The hours of operation are listed below.

TEAM	DATES	FACILITY	SCHEDULE
Fencing	Now – 9/27	Fetzer Gym A	M: 3:30 – 4:30 pm W: 5:00 – 6:30 pm R: 4:30 – 6:00 pm

Fencing	9/28 – End of Fall 2020	Woollen BB Courts	M: 3:30 – 4:30 pm W: 5:00 – 6:30 pm R: 4:30 – 6:00 pm
Wrestling	Now – 10/18	Woollen BB Courts	M, T, R: 4:30 – 6:00 pm SAT: 8:00 – 10:00 am
Wrestling	10/19 – End of Fall 2020	Woollen BB Courts	M, T, R: 4:30 – 7:00 pm SAT: 8:00 – 10:00 am
Rowing	Now – End of Fall 2020	Woollen Practice Court	MWF: 6:30 – 9:00 am M – F: 4:15 – 6:30 pm SAT: 6:30 am – 12:30 pm

POLICIES

MAXIMUM CAPACITY

The following numbers are the emergency maximum capacities. Capacities will be checked periodically throughout the hours of operation to ensure compliance.

FACILITY	SPACE	ESTIMATED MAX CAPACITY
FETZER HALL	Gym A	25
	Gym B	25
	Gym C	25
	Racquetball Court	<i>Not Accessible</i>
	Squash Court	<i>Not Accessible</i>
	Wrestling Room	<i>Not Accessible</i>
	Multi-Activity Room	<i>Not Accessible</i>
	THTC	4
	Cycle Room	<i>Not Accessible</i>
RAMS HEAD REC CENTER	Basketball Courts	75
	Climbing Wall	12
	MP Room	19
	Track	<i>Not Accessible</i>
	Second Floor Fitness Area	25
STUDENT REC CENTER	Weight Room	25
	Studio A (Drop In)	15
	Studio A (Group Training)	8 – 10
	Studio B	25
	Cardio Area (Second Floor)	14
WOOLLEN GYM	Basketball Courts	50
	Woollen 100 (CPR Lab)	12
	Woollen 207	<i>Not accessible</i>
	Woollen 019 (Combative Room)	<i>Not accessible</i>
	Woollen 021 (EXSS Weight Room)	<i>Not accessible</i>
	Woollen B017 (MP Room)	<i>Not accessible</i>
	Woollen B019 (Dance Room)	<i>Not accessible</i>

CLEANING PROCEDURES

The following procedures will be implemented by Campus Recreation employees. Our employees will be required to wear gloves and a mask or face shield while completing the cleaning tasks listed below.

CARDIO & STRENGTH EQUIPMENT

During Reservations

In general, equipment will be cleaned according to the established schedule for the facility. Additionally, our staff will prioritize cleaning the pieces that patrons use during the reservations. Our employees will follow these procedures when cleaning the equipment.

1. Equipment will be cleaned with [Blue Wonder](#), a cleaner, polisher, and air freshener.
 - a. A separate cleaning towel will be used for each piece of equipment, and towels will be placed in the proper laundry cart for cleaning after each use.
 - b. We will spray the towel with the cleaning solution and wipe each piece of equipment down.
 - c. The equipment will have time to air dry.

2. We will disinfect the equipment using [Performance Wipes](#) from ERC Wiping Products
 - a. A separate wipe will be used for each piece.
 - b. The equipment will be given time to air dry.

During Cleaning Periods

1. We will clean our equipment with [Blue Wonder](#), a cleaner, polisher, and air freshener.
 - a. A separate cleaning towel will be used for each piece of equipment, and towels will be placed in the proper laundry cart for cleaning after each use.
 - b. We will spray the towel with the cleaning solution and wipe each piece of equipment down.
 - c. The equipment will have time to air dry.

2. We will also spray a disinfectant using a backpack sprayer and EPA registered solution obtained through the University's CPE ordering process. during periods allocated for deep cleaning. Spray systems will be directed at the high contact portions of the equipment and away from all electrical components.

SHARED WORKSPACES

1. During transitions in work equipment or workstations, Lysol or Clorox wipes (or a comparable product) will be used to clean and disinfect computer equipment, tablets, phones, and other shared office equipment. These items will be allowed to air dry before the next employee begins using them.

2. Hand sanitizer will be provided at all workstations. This includes front desks, equipment room counters, and other spaces that are used for access control or providing customer service.

HIGH CONTACT POINTS

1. Handrails, door handles (on doors that cannot be propped open), ledges, and other high contact points in our facilities will be wiped down with a Lysol, Clorox, or comparable disinfecting product at least hourly.
2. During the shutdown periods for deep cleaning, the high contact points will also be disinfected with a backpack sprayer and allowed to air dry.

CPE

1. Plastic shields are installed in the following locations: Fetzer Hall front desk, Rams Head front desk, SRC front desk, SRC Main Office desk, and Woollen Basketball Courts.
2. All employees will be required to wear masks or face shields and gloves. An exemption to the mask wearing community standard will not typically be considered to be a reasonable accommodation. Individuals with a disability or health condition that prevents them from safely wearing a face mask may seek alternative accommodations through the [Equal Opportunity and Compliance Office](#) (faculty and staff) or [Accessibility Resources and Service](#) (students) unless an approved exception is noted.

EMPLOYMENT EXPECTATIONS

The following information describes what we will expect from our employees who will work in our facilities to guarantee their safety and wellness.

BEFORE WORK

1. Complete the [Personal Health Assessment](#) 12 hours prior to reporting to work.
 - a. Employees who feel ill will be advised to stay at home, not report to work, and communicate to their immediate supervisor on the professional staff.
 - b. Employees will be advised to self-monitor for symptoms such as fever, chills, cough, shortness of breath, loss of taste and/or smell, muscle pain, headache, sore throat. If symptoms develop, they will be advised to stay at home, not report to work, and communicate to their immediate supervisor on the professional staff.
 - c. Employees will also be encouraged to maintain proper hygiene even while at home. This includes ensuring they have clean clothes, a clean mask, and clean hands.
 - d. If we become aware of irresponsible behavior off the clock that puts the rest of the University community, including other Campus Recreation staff members and patrons, at risk, then we will investigate the circumstances and consequences will be imposed if necessary. Consequences may include being removed from the schedule or possible termination.
2. Upon arriving for work, employees must complete another [Personal Health Assessment](#). This assessment should be completed outside of the facility.
 - a. Confirmation of being symptom-free must be submitted to the professional staff responsible for that facility in person or via email before the employee will be allowed to work.
 - b. Employees who have symptoms of COVID-19 will be required to leave immediately.

DURING WORK

All employees will be expected to uphold the following expectations during their scheduled shifts:

1. Enforce the S-A-F-E guidelines.
2. Complete required tasks and reports.
3. Embrace a team mindset and protect others and self.

IF EMPLOYEES CANNOT WORK

1. Employees who develop fever or symptoms consistent with COVID-19, or are considered a close contact of someone that has tested positive, should immediately self-isolate and contact Campus Health at 919-966-2281 or via the Healthy Heels Patient Portal or their primary care provider to arrange for medical evaluation and testing. See the [University Guideline for Health Monitoring](#) for more specific details.
2. Employees should also contact [EHS/UEOHC](#) to inform them about their situation and to get their recommendation about being an employee.
3. Employees who have tested positive for COVID-19 or are considered a close contact of someone who tested positive for COVID-19 will not be allowed to return to work for 14 days while self-isolating. Campus Health will provide guidance to students on when they may safely return to class or work. No one is permitted to resume regular campus activities following a period of isolation or quarantine until approved to do so.

COMMUNICATION PLAN

While every effort will be made to minimize exposure to COVID-19, we recognize that unforeseen circumstances may occur. When our facilities or programs have been exposed to someone who tested positive for COVID-19, we will implement the communication plan outlined below.

RESPONSIBLE EMPLOYEES

The employees listed below will be involved with decisions to close the respective facilities listed for recreation purposes:

FACILITY	PRIMARY EMPLOYEE(S)	EXECUTIVE TEAM LIAISON
Fetzer Hall / Woollen Gym	Joel McLawhorn, Chris McGhee, Kelly Butler	Reggie Hinton
Rams Head Recreation Center	Will Rickman, Ash Hellerstedt	Jason Halsey
Student Recreation Center	Reggie Hinton, Edgar Gaspar-Ojeda	Bill Goa

CLOSING PROTOCOL

We will follow these procedures to close a facility, when needed, following an exposure incident:

1. The responsible employees listed above will be notified of the potential exposure.
2. The responsible employees will meet, review the pertinent information related to the exposure, and discuss whether the facility needs to be closed.
3. If the facility needs to be closed, it will close from the agreed upon time until the end of the next cleaning interval. (Ex. If an exposure happens at Rams Head on a Monday at 9:30 AM, the facility will close until 12 PM). During the time when the facility is closed, Campus Recreation employees will properly clean and disinfect affected areas.
4. If a facility is exposed twice in a single day, then the facility will close for the rest of the day after the second exposure.

COMMUNICATION TASKS

If the facility needs to be closed, we will communicate as follows:

1. Campus Recreation Employees
 - a. The responsible employees will inform their respective employees about the potential exposure and next steps (contact tracing).
 - b. The responsible employees will inform the Senior Assistant Director of Marketing, Communications, and External Relations for communication through Microsoft Teams.

2. University Community
 - a. If the facility is open when the responsible employees determine it needs to be closed, then the responsible employees will ensure that patrons in the facility are informed about the closing time.
 - b. The responsible employees will inform the Senior Assistant Director of Marketing, Communications, and External Relations for communication efforts to be sent to our patrons through Fusion and FusionGO, the Campus Recreation website, and social media.
 - c. The responsible employees will ensure that campus authorities are informed to initiate the contact tracing and notification process.

3. Local / State Authorities
The responsible employees will follow local and state protocol for reporting an exposure.

REOPENING PROTOCOL

When we receive permission to reopen the facility, we will follow these steps:

1. Determine the official reopening time.
2. Contact student employees and share the official reopening time.
3. Contact the Senior Assistant Director of Marketing, Communications, and External Relations to share the reopening timeline with our patrons through Fusion and FusionGO, the Campus Recreation website, and social media.
4. Open the facility at the official reopening time.

CONTINGENCY PLAN

When Campus Recreation, the University, local, state, or Federal authorities conclude that our facilities cannot remain open consistently for public usage, we will implement the contingency plan outlined below.

1. Partner with Fitness and Sport Programs to offer outdoor workout alternatives at Ehaus and Hooker Fields.

2. Create a reservation system to request strength training, transportable (rowers, spin bikes, etc.) cardio equipment, and group fitness equipment like the outdoor gear rental system.
 - a. Create videos to show proper use and cleaning procedures for the equipment
 - b. Identify spaces on campus where people can safely use our equipment

3. Potentially buy bulk quantities of equipment that can be purchased as an add-on for some of our remote programming options