



FACILITIES REOPENING PLAN

OUR VISION

Campus Recreation provides a diverse and intentional recreation program in a safe, inclusive, and accessible environment which enhances the social, mental, and physical well-being of the entire University community. As we prepare to reopen the environments where recreation activities occur, we recognize that our success is bigger than us. Successfully and safely resuming operations during an active pandemic will require the involvement of the entire community that makes Campus Recreation impactful – our employees and patrons. Our vision for this endeavor captures the spirit of our mission and the community we will empower to make our reentry successful:

To work as a team of employees and patrons to safely reopen Campus Recreation facilities and programs by implementing clear, direct, and specific policies, procedures and training.

COMMUNICATION

In surveys sent to our employees and patrons, it is apparent that clear communication about our reopening timeline and related policies and procedures is vital. Subsequently, we have developed a message that will serve as the foundation for our communication related to our reopening plan. This message also embodies the heart of our vision – teamwork is the only way we will be successful. The specific message that will accompany all our reopening communication is as follows:

Carolina together, we can stay active.

STRATEGY

Our strategy is rooted in the ultimate desire for everyone involved in the reopening plan. We want everyone to be safe; therefore, our strategy is **SAFE – Social/Physical Distancing, Access to Opportunities, Follow the Policies, and Engage with Caution**. We provided more information about each component of the strategy below.

SOCIAL/PHYSICAL DISTANCING

1. All equipment will be spaced 6 - 10 feet apart in our facilities. Whenever this is not possible, we will make certain pieces inaccessible to ensure proper social distancing.
2. Employees and patrons will be expected to maintain at least 6 feet of distance from others while using our facilities.

ACCESS TO OPPORTUNITIES

1. 2-hour workout intervals will be available for reservation in our facilities at <https://stayactive.unc.edu/>.
 - a. The total reservations allowed will coincide with the established capacity for the facility.
 - b. Workout reservations will be available 48 hours in advance.

2. Patrons must reserve a workout interval prior to using our facilities. The reservation will include the following health questionnaire to ensure that patrons in our facilities have not had recent exposure to COVID-19:
 - a. Have you been diagnosed with COVID-19? (Viral testing, not antibody testing)
 - b. Are you having symptoms?
 - c. Exposed to a person diagnosed with COVID-19 or within 48 hours before they developed symptoms?

Patrons who answer “yes” to any of the questions listed above will not be permitted to reserve a workout interval.

3. Patrons must show up before the end of the first hour of the workout interval.
 - a. Upon arrival, patrons will be asked the survey questions from 2a – c verbally to confirm no change in their health condition.
 - b. Patrons who do not show by the last 30 minutes of the workout interval will be considered a “no-show.”
 - c. After 2 “no-shows,” a patron will lose reservation privileges for one week.

FOLLOW THE POLICIES

1. Employees and patrons must wear a mask or face shield under the following circumstances, unless an exception is noted:
 - a. They are or may be within 6 feet of another person.
 - b. They are inside of our facility and not actively engaged in physical activity.
 - c. They are behind a plastic shield and will not be within 6 feet of another person.

2. Employees and patrons will be encouraged to practice cleaning and hygiene while in our facilities.
 - a. Our general requirement for hygiene is hand washing with soap and water for 20 seconds or using hand sanitizer.
 - b. Employees must wash hands immediately upon reporting for work, after contact with individuals, after performing cleaning and disinfecting activities, and frequently throughout scheduled shifts.
 - c. Patrons will be encouraged to wash hands frequently throughout their time in our facilities, especially after using the equipment.
 - d. Patrons must use hand sanitizer at the entrance to our facilities and encouraged to use it when entering or exiting the activity areas.
 - e. Patrons and employees will be expected to use tissues for proper cough and sneeze hygiene.
 - f. Patrons and employees will wipe and disinfect equipment before and after use.

3. Employees will uphold, and patrons will be expected to abide by, the established occupancies for spaces within our facilities.

4. Employees and patrons will be encouraged to self-monitor symptoms such as fever, cough, or shortness of breath. If these symptoms are present, employees and patrons will be required to refrain from using our facilities until:

- a. They have no fever for at least 72 hours since recovery (without the use of fever-reducing medicine), and
- b. Other symptoms have improved, and
- c. At least 14 days have passed since the first symptoms.

ENGAGE WITH CAUTION

Since access to indoor recreation facilities has been prohibited during the pandemic, patrons will be encouraged to engage in physical activity with caution. This includes monitoring their own workout intensity, taking breaks as needed, and setting realistic goals for their return to exercising.

ASSESSMENT

Assessment is a critical piece of our reopening plan. We will periodically check the following metrics to determine if it is safe to keep our facilities open.

- 1. Positive COVID-19 tests for our employees, patrons, and larger University community.
 - a. State of NC / Local Government: Return to Phase 2 or Phase 1
 - b. University: Implementation of remote instruction only
 - c. Campus Rec: Inability to staff facilities with the minimum number of employees required to enforce policies / clean and sanitize

FACILITY	MIN. EMPLOYEES / SHIFT
Fetzer Hall / Woollen Gym	3
Rams Head Recreation Center	3
Student Recreation Center	3

- 2. Our ability to clean and sanitize facilities according to the established schedule.
 - a. Ability to maintain at least a two-week supply (or enough to last through the delivery timeline of new supplies) of cleaning and sanitizing materials.
 - b. Ability to staff facilities with the minimum number of employees listed in 1c.
- 3. Overall impression of safety and cleanliness noted by our [employees](#) and [patrons](#) in surveys.
 - a. The survey will be sent two weeks after beginning a new stage of facility hours.
 - b. The survey will be sent again two weeks before the start of a new stage of facility hours.
 - c. The survey will also be included as a link within a standard shift report that will be available in Connect2.
- 4. Feedback provided on the workout reservation system. This feedback will be obtained through the [patron survey](#) mentioned in 3 above.



LOGISTICS

The following sections contain more defined details about the policies and procedures mentioned on previous pages.

TIMELINE & HOURS

STAGE 1

Dates: August 10 – 23

Details:

1. Rams Head Recreation Center will be open.
2. All student, employee, and family members will be able to use the facility.

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 11 am	Workout		
2	11 am – 12 pm	Clean		
3	12 – 2 pm	Workout	12 – 2 pm	Workout
4	2 – 3 pm	Clean	2 – 3 pm	Clean
5	3 – 5 pm	Workout	3 – 5 pm	Workout
6	5 – 6 pm	Clean	5 – 6 pm	Clean

STAGE 2

Dates: August 24 – September 6

Details:

1. Rams Head Recreation Center and Student Recreation will be open.
2. All student, employee, and family members will be able to use the facilities.

Rams Head Recreation Center

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 11 am	Workout		
2	11 am – 12 pm	Clean		
3	12 – 2 pm	Workout	12 – 2 pm	Workout
4	2 – 3 pm	Clean	2 – 3 pm	Clean
5	3 – 5 pm	Workout	3 – 5 pm	Workout

6	5 – 6 pm	Clean	5 – 6 pm	Clean
7	6 – 8 pm	Workout	6 – 8 pm	Workout
8	8 – 9 pm	Clean	8 – 9 pm	Clean
9	9 – 11 pm	Workout		
10	11 pm – 12 am	Clean		

Student Recreation Center

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 10 am	Clean		
2	10 am – 12 pm	Workout		
3	12 – 1 pm	Clean	12 – 1 pm	Clean
4	1 – 3 pm	Workout	1 – 3 pm	Workout
5	3 – 4 pm	Clean	3 – 4 pm	Clean
6	4 – 6 pm	Workout	4 – 6 pm	Workout
7	6 – 7 pm	Clean		
8	7 – 9 pm	Workout		

STAGE 3

Dates: September 7 – TBD

Details:

1. All recreation centers will be open according to the hours listed below.
2. All student, employee, and family members will be able to use the facilities.

Rams Head Recreation Center

BLOCK	MON – FRI	PURPOSE	SAT – SUN	PURPOSE
1	9 – 11 am	Workout		
2	11 am – 12 pm	Clean		
3	12 – 2 pm	Workout	12 – 2 pm	Workout
4	2 – 3 pm	Clean	2 – 3 pm	Clean
5	3 – 5 pm	Workout	3 – 5 pm	Workout
6	5 – 6 pm	Clean	5 – 6 pm	Clean
7	6 – 8 pm	Workout	6 – 8 pm	Workout
8	8 – 9 pm	Clean	8 – 9 pm	Clean
9	9 – 11 pm	Workout		
10	11 pm – 12 am	Clean		

Student Recreation Center / Fetzer Hall

BLOCK	MON – THU	PURPOSE	FRI	PURPOSE	SAT	PURPOSE	SUN	PURPOSE
1	6 – 7 am	Clean	6 – 7 am	Clean				
2	7 – 9 am	Workout	7 – 9 am	Workout				
3	9 – 10 am	Clean	9 – 10 am	Clean	9 – 10 am	Clean		
4	10 am – 12 pm	Workout	10 am – 12 pm	Workout	10 am – 12 pm	Workout		
5	12 – 1 pm	Clean	12 – 1 pm	Clean	12 – 1 pm	Clean	12 – 1 pm	Clean
6	1 – 3 pm	Workout	1 – 3 pm	Workout	1 – 3 pm	Workout	1 – 3 pm	Workout

7	3 – 4 pm	Clean	3 – 4 pm	Clean	3 – 4 pm	Clean	3 – 4 pm	Clean
8	4 – 6 pm	Workout	4 – 6 pm	Workout	4 – 6 pm	Workout	4 – 6 pm	Workout
9	6 – 7 pm	Clean	6 – 7 pm	Clean			6 – 7 pm	Clean
10	7 – 9 pm	Workout	7 – 9 pm	Workout			7 – 9 pm	Workout
11	9 – 10 pm	Clean						
12	10 pm – 12 am	Workout						

Woollen Gym

BLOCK	MON – THU	PURPOSE	FRI	PURPOSE	SAT	PURPOSE	SUN	PURPOSE
3	9 – 11 am	Workout	9 – 11 am	Workout				
4	11 am – 12 pm	Clean	11 am – 12 pm	Clean				
5	12 – 2 pm	Workout	12 – 2 pm	Workout	12 – 2 pm	Workout	12 – 2 pm	Workout
6	2 – 3 pm	Clean	2 – 3 pm	Clean	2 – 3 pm	Clean	2 – 3 pm	Clean
7	3 – 5 pm	Workout	3 – 5 pm	Workout	3 – 5 pm	Workout	3 – 5 pm	Workout
8	5 – 6 pm	Clean	5 – 6 pm	Clean	5 – 6 pm	Clean	5 – 6 pm	Clean
9	6 – 8 pm	Workout	6 – 8 pm	Workout			6 – 8 pm	Workout
10	8 – 9 pm	Clean	8 – 9 pm	Clean			8 – 9 pm	Clean
11	9 – 11 pm	Workout						
12	11 pm – 12 am	Clean						

POLICIES

MAXIMUM CAPACITY

The following capacities will be imposed as an extension of physical distancing recommendations. Capacities will be checked every 15 minutes throughout the workout periods to ensure compliance.

FACILITY	SPACE	ESTIMATED MAX CAPACITY
FETZER HALL	Gym A	35
	Gym B	35
	Gym C	35
	Racquetball Court	1
	Squash Court	1
	Wrestling Room	32

	Multi-Activity Room	8
	THTC	4
	Cycle Room	Not Accessible
RAMS HEAD RECREATION CENTER	Basketball Courts	35
	Climbing Wall	8
	MP Room	19
	Track	Not Accessible
	Second Floor Fitness Area	35
STUDENT RECREATION CENTER	Weight Room	35
	Studio A (Drop In)	15
	Studio A (Group Training)	8 – 10
	Studio B	25
	Cardio Area (Second Floor)	14
WOOLLEN GYM	Basketball Courts	35
	Woollen 100 (CPR Lab)	12
	Woollen 207	Not accessible
	Woollen 019 (Combative Room)	Not accessible
	Woollen 021 (EXSS Weight Room)	Not accessible
	Woollen B017 (MP Room)	Not accessible
	Woollen B019 (Dance Room)	Not accessible

CLEANING PROCEDURES

The following procedures will be implemented by Campus Recreation employees. Our employees will be required to wear gloves and a mask or face shield while completing the cleaning tasks listed below.

CARDIO & STRENGTH EQUIPMENT

During Workout Periods

1. Equipment will be cleaned with [Blue Wonder](#), a cleaner, polisher, and air freshener.
 - a. A separate cleaning towel will be used for each piece of equipment, and towels will be placed in the proper laundry cart for cleaning after each use.
 - b. We will spray the towel with the cleaning solution and wipe each piece of equipment down.
 - c. The equipment will have time to air dry.

2. We will disinfect the equipment using [Performance Wipes](#) from ERC Wiping Products
 - a. A separate wipe will be used for each piece.
 - b. The equipment will be given time to air dry.

During Cleaning Periods

1. We will clean our equipment with [Blue Wonder](#), a cleaner, polisher, and air freshener.
 - a. A separate cleaning towel will be used for each piece of equipment, and towels will be placed in the proper laundry cart for cleaning after each use.

- b. We will spray the towel with the cleaning solution and wipe each piece of equipment down.
 - c. The equipment will have time to air dry.
2. We will also spray a disinfectant using a device comparable to the Clorox 360 system during periods allocated for deep cleaning.
 - a. Until we're able to purchase and receive such a system, we will use a Lysol, Clorox, or comparable spray product to properly disinfect in the interim.
 - b. Spray systems will be directed at the high contact portions of the equipment and away from all electrical components.

SHARED WORKSPACES

1. As employees transition work equipment or workstations, Lysol or Clorox wipes (or a comparable product) will be used to clean and disinfect computer equipment, tablets, phones, and other shared office equipment. These items will be allowed to air dry before the next employee begins using them.
2. Hand sanitizer will be provided at all workstations. This includes front desks, equipment room counters, and other spaces that are used for access control or providing customer service.

HIGH CONTACT POINTS

1. Handrails, door handles (on doors that cannot be propped open), ledges, and other high contact points in our facilities will be wiped down with a Lysol, Clorox, or comparable disinfecting product at least hourly.
2. During the shutdown periods for deep cleaning, the high contact points will also be sprayed with Lysol, Clorox, or a comparable disinfecting product and allowed to air dry.

CPE

1. Plastic shields will be installed in the following locations: Fetzer Hall front desk, Rams Head front desk, SRC front desk, SRC Main Office desk, and Woollen Basketball Courts.
2. In spaces where proper physical distancing is not possible, all employees will be required to wear masks or face shields and gloves. When plastic shields are installed, and physical distancing can be maintained, masks or face shields will not be required.

EMPLOYMENT EXPECTATIONS

The following information describes what we will expect from our employees who will work in our facilities to guarantee their safety and wellness.

BEFORE WORK

1. Complete the [Personal Health Assessment](#) 12 hours prior to reporting to work.
 - a. Employees who feel ill will be advised to stay at home, not report to work, and communicate to their immediate supervisor on the professional staff.

- b. Employees will be advised to self-monitor for symptoms such as fever, chills, cough, shortness of breath, loss of taste and/or smell, muscle pain, headache, sore throat. If symptoms develop, they will be advised to stay at home, not report to work, and communicate to their immediate supervisor on the professional staff.
 - c. Employees will also be encouraged to maintain proper hygiene even while at home. This includes ensuring they have clean clothes, a clean mask, and clean hands.
 - d. If we become aware of irresponsible behavior off the clock that puts the rest of the University community, including other Campus Recreation staff members and patrons, at risk, then we will investigate the circumstances and consequences will be imposed if necessary. Consequences may include being removed from the schedule or possible termination.
2. At the entrance to the facility, employees will be required to complete the Personal Health Assessment.
 - a. Verbal confirmation of being symptom-free must be submitted to the professional staff responsible for that facility before the employee will be allowed to work.
 - b. Employees who have symptoms of COVID-19 will be required to leave immediately.

DURING WORK

All employees will be expected to uphold the following expectations during their scheduled shifts:

1. Enforce the S-A-F-E guidelines.
2. Complete required tasks and reports.
3. Embrace a team mindset and protect others and self.

IF EMPLOYEES CANNOT WORK

1. Employees who develop fever or symptoms consistent with COVID-19, or are considered a close contact of someone that has tested positive, should immediately self-isolate and contact Campus Health at 919-966-2281 or via the Healthy Heels Patient Portal or their primary care provider to arrange for medical evaluation and testing. See the [University Guideline for Health Monitoring](#) for more specific details.
2. Employees should also contact [EHS/UEOHC](#) to inform them about their situation and to get their recommendation about being an employee.
3. Employees who have tested positive for COVID-19 or are considered a close contact of someone who tested positive for COVID-19 will not be allowed to return to work for 14 days while self-isolating. Campus Health will provide guidance to students on when they may safely return to class or work. No one is permitted to resume regular campus activities following a period of isolation or quarantine until approved to do so.

COMMUNICATION PLAN

While every effort will be made to minimize exposure to COVID-19, we recognize that unforeseen circumstances may occur. When our facilities or programs have been exposed to COVID-19, we will implement the communication plan outlined below.

RESPONSIBLE EMPLOYEES

The employees listed below will be involved with decisions to close the respective facilities listed for recreation purposes:

FACILITY	PRIMARY EMPLOYEE(S)	EXECUTIVE TEAM LIAISON
Fetzer Hall / Woollen Gym	Joel McLawhorn, Chris McGhee, Kelly Butler	Reggie Hinton
Rams Head Recreation Center	Will Rickman, Ash Hellerstedt	Jason Halsey
Student Recreation Center	Reggie Hinton, Edgar Gaspar-Ojeda	Bill Goa

CLOSING PROTOCOL

We will follow these procedures to close a facility, when needed, following an exposure incident:

1. The responsible employees listed above will be notified of the potential exposure.
2. The responsible employees will meet, review the pertinent information related to the exposure, and discuss whether the facility needs to be closed.
3. If the facility needs to be closed, it will close from the agreed upon time until the end of the next cleaning interval. (Ex. If an exposure happens at Rams Head on a Monday at 9:30 AM, the facility will close until 12 PM). During the time when the facility is closed, Campus Recreation employees will properly clean and disinfect affected areas.
4. If a facility is exposed twice in a single day, then the facility will close for the rest of the day after the second exposure.

COMMUNICATION TASKS

If the facility needs to be closed, we will communicate as follows:

1. Campus Recreation Employees
 - a. The responsible employees will inform their respective employees about the potential exposure and next steps (contact tracing).
 - b. The responsible employees will inform the Senior Assistant Director of Marketing, Communications, and External Relations for communication through Microsoft Teams.
2. University Community
 - a. If the facility is open when the responsible employees determine it needs to be closed, then the responsible employees will ensure that patrons in the facility are informed about the closing time.
 - b. The responsible employees will inform the Senior Assistant Director of Marketing, Communications, and External Relations for communication efforts to be sent to our patrons through Fusion and FusionGO, the Campus Recreation website, and social media.
 - c. The responsible employees will ensure that campus authorities are informed to initiate the contact tracing and notification process.
3. Local / State Authorities
The responsible employees will follow local and state protocol for reporting an exposure.

REOPENING PROTOCOL

When we receive permission to reopen the facility, we will follow these steps:

1. Determine the official reopening time.
2. Contact student employees and share the official reopening time.
3. Contact the Senior Assistant Director of Marketing, Communications, and External Relations to share the reopening timeline with our patrons through Fusion and FusionGO, the Campus Recreation website, and social media.
4. Open the facility at the official reopening time.

CONTINGENCY PLAN

When Campus Recreation, the University, local, state, or Federal authorities conclude that our facilities cannot remain open consistently for public usage, we will implement the contingency plan outlined below.

1. Partner with Fitness and Sport Programs to offer outdoor workout alternatives at Ehaus and Hooker Fields.
2. Create a reservation system to request strength training, transportable (rowers, spin bikes, etc.) cardio equipment, and group fitness equipment like the outdoor gear rental system.
 - a. Create videos to show proper use and cleaning procedures for the equipment
 - b. Identify spaces on campus where people can safely use our equipment
3. Potentially buy bulk quantities of equipment that can be purchased as an add-on for some of our remote programming options